

Liberty Tourism and Convention Commission Minutes for February 11, 2021

- *Board Present: Heather Cundiff, Josh Switzer, Laura Hebrock, Sandy Wolford, Meagan Klee*
- *Others Present: Nadine, Amanda from Kentucky Retirement System, Charlie Vanleuven*
- *Called to Order at 5:03 pm by Laura Hebrock – Secretary in absence of John Rigney*
- *Treasurer’s Report – Beginning Balance as of 1.14.21 is \$440,390.85. December’s Tax Receipts came in at \$21,728.46. Reviewed and approved. Sandy Wolford approved 1st and Laura Hebrock 2nd. Motion Carried*
- *Review January 2021 Minutes – Reviewed and Approved. Sandy Wolford approved 1st and Meagan Klee 2nd. Motion Carried.*
- *Reviewed Director’s Report with Heather Cundiff.*

Highlights: Mailed out 28 Calendars, Had 4 winners in the monthly photo contest, Organized and Updating Website, City Signs came and are sitting in storage waiting for installation in the spring. Updated on Social Media and Gift Certificate program.

New Business:

- *Nadine and Amanda with Kentucky Retirement. Nadine discussed Tourism joining the Kentucky Retirement System. The benefits are set up with other directors in other counties through Kentucky Retirement System as a county employee and the Kentucky Employee’s Health Plan. Tourism would pay 24.06% of the employee’s salary (roughly \$9624 per year) which can change every year and reflects a slow rate of increase. Once Tourism joins they can never leave. They will be required to pay for every employee they have who averages working at least 100 hours a month. This stands for the Kentucky Health Plan as well. This will need to be incorporated into the Tourism Budget as well. Sandy made a motion to adopt the Kentucky Retirement System and Health Plan and implement and Laura Hebrock 2nd. Motion Carried.*
- *Introduced the Mural Art Program Based on criteria, Liberty Tourism may choose to provide 100% grant funds, 80/20 match, or 50/50 match. The Grant amount is not to exceed \$3500. Work must be completed within 180 days of grant determination. Josh Switzer suggested using a Rubric Point System. Heather will revise and update on the next meeting to vote on.*
- *Heather Cundiff wanted to review spending limits for the Director position. Heather would like to set spending limits for her position. Josh Switzer suggested breaking down the budget in sub-categories so the Board can come up with a spending limit for Heather in the future. Josh asked for Heather to put together a proposal based on what the average spending levels are in other counties and examples of those expenditures. Josh also mentioned checking the By-laws to ensure we are in compliance.*

Meeting Adjourned. Sandy Wolford approved 1st and Meagan Klee 2nd.

Next meeting to be held on March 11, 2021