

# Liberty Tourism and Convention Commission

## Minutes

Special Called June 24, 2021, 5:00 PM

**In Attendance:** Heather Cundiff, John Rigney, Josh Switzer, Sandy Wolford, Meagan Klee, Luke Johnson, Laura Hebrock, and Charlie VanLeuven(CCN).

President John Rigney called the meeting to order at 5:05 PM.

Rigney called for the review of the Minutes from May's meeting. Meagan Klee made a motion to accept and Sandy Wolford seconded. Motion carried.

Rigney called for the review of May's Special Called meeting. Meagan Klee made a motion to accept and Josh Switzer seconded. Motion carried.

Rigney called for the review of the treasurer's report. Cundiff reported that April's tax receipts were 26,854.95, their highest to date. Sandy Wolford made a motion to accept and Josh Switzer seconded. Motion carried.

Rigney called for Cundiff to go over her director's report. Cundiff stated that she planned to take vacation days July 12-16. She hoped everyone could attend the 4th of July celebration planned for Sunday, July 4th. She provided a brief update on the ongoing audit, that it was on schedule and would be completed in time to be turned into DLG. Also, DLG's registration and board reporting had been completed along with the registration fee.

Rigney called for the review of the FY 2021 Budget Amendments. Meagan Klee made a motion to accept and Sandy Wolford seconded. Motion carried.

Rigney called for the review of the FY 2022 Budget Estimates. Wolford wondered what the intent of the \$10,000 line item donation to Fiscal Court was. Cundiff explained her understanding was that it was earmarked for Gateway Park. After further discussion about the unclear use of the funds, a motion was made by Wolford and Seconded by Johnson to remove the funds earmarked for Fiscal Court and move that line item to "Local Grants and Givings" for a total of \$40,000 allocated for local grants. Motion carried.

Rigney called for the discussion of Cundiff attending the 2020 KY State Fair, renting a 10x10 booth space for \$475. Motion was made by Klee and seconded by Hebrock, motion carried.

Rigney called for the review of the mural grant application submitted by Liberty Gifts and more. Cundiff stated that she and Wolford had pre-screened the application for completeness and follow-up questions prior to the meeting. As far as application requirements, they had scored it a perfect score but stated that they would leave the subjective categories to the full board. A motion was made by Switzer and seconded by Hebrock to approve full funding for the mural application provided by Liberty Gifts and More. Motion carried.

Wolford made a motion to adjourn the meeting and Switzer seconded.

Next meeting will be August 12, 2021 at 5:00 PM at City Hall.