

Minutes for Liberty Tourism and Convention Commission August 4, 2022.

Those present were Chairman John Rigney, Commissioner Meagan Klee, Commissioner Luke Johnson, Commissioner Sandy Wolford, Tourism Director Heather Cundiff, assistant Gracie Johnson and Brook Wright from the Casey County Newspaper.

Chairman Rigney called the meeting to order at 6:02 p.m. Cundiff presented the treasurer's report. Klee made a motion to accept the report and Luke Johnson seconded. All in favor, motion carried.

Rigney called for Summer Assistant's report and Gracie Johnson reviewed the report for the Board.

Rigney called for Director's report and Cundiff reviewed the report for the Board.

Old business:

Klee and Wolford presented the Apple Festival Booth Grant application to the Board. Following discussion, some changes were recommended. Wolford made a motion to accept the revised application and Luke Johnson seconded. All in favor, motion carried.

New business:

Klee presented a grant application to purchase a mobile cooking table that will be used by the Extension office employees at the Farmer's Market. Klee recused herself from voting on this grant and therefore the motion was tabled due to lack of quorum.

Cundiff presented an ad in the Kentucky Visitor's Guide for approval. The advertisement would cost \$3,970 for ¼ page. Wolford made a motion to purchase ad, Klee seconded. All in favor, motion carried.

Cundiff next explained to the Board that it has been recommended that the LTCC money be separated into different accounts. This will make it easier to establish what has been designated for specific projects. Klee made a motion to create 2 additional accounts. Luke Johnson seconded. All in favor, motion carried.

Next, Cundiff explained that she had spoken with CPA Michelle Mullins regarding taking over monthly bookkeeping responsibilities for LTCC. This would cost \$3600 year plus \$1000 to update the books. Klee made a motion to pay Mullins for CPA/bookkeeping services. Luke Johnson seconded. All in favor, motion carried.

Next, Cundiff explained that the local VFW has requested funding assistance to help pay for the concrete/sidewalk surrounding the Courthouse/Doughboy. Motion to fund the project \$9,204 but to withhold this amount from the Quality of Life percentage given to City of Liberty for 2023 was made by Wolford. Klee seconded. All in favor, motion carried.

Cundiff next presented a bid and plans to repair and rebuild the gazebo behind City Hall. The new stage will be used for multiple events. Luke Johnson made a motion to advertise for bids for construction of stage to replace the existing gazebo. Klee seconded. All in favor, motion carried.

Klee made a motion to go into executive session for KRS 61.810(f) personnel and KRS 61.810 – real estate.

Following the executive session, Luke Johnson made a motion to go back on record. Klee seconded.

Upon return to regular meeting, Wolford made a motion to transfer the deed for the Ready Mix property from the City of Liberty to LTCC. Luke Johnson seconded. All in favor, motion carried.

Klee made a motion to pay and architect \$3500 to design plans for the stage behind City Hall (replacing the existing gazebo). Luke Johnson seconded. All in favor, motion carried.

Klee made a motion to adjourn, Wolford seconded.

Next meeting will be on September 1, 2022 at 5:00 p.m. at Liberty City Hall.

Respectfully submitted,

Sandy Wolford