

## Liberty Tourism and Convention Commission Minutes for February 27, 2020

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- *Board Present: Nicki Johnson, John Rigney, Laura Hebrock, Sandy Wolford, Jamie Jones, Josh Switzer, Heather Cundiff*
- *Others Present: Zack Johnson*
- *Called to Order at 5:01 pm by John Rigney, Chairman*
- *Treasurer's Report – Reviewed and approved. Sandy Wolford approved 1<sup>st</sup> and Josh Switzer 2<sup>nd</sup>.*
- *Review December Minutes – Reviewed and Approved. Josh Switzer approved 1<sup>st</sup> and Sandy Wolford 2<sup>nd</sup>*

**Old Business:** *No Old Business due to Mayor Brown being absent from the meeting.*

### **New Business:**

- *Need to discuss Hanging Baskets for Downtown Liberty with Mayor Brown.*
- *Friday Night Cruisers Requested a Grant in the amount of \$3K. Grant committee requesting back up financials from their 2019 grant before moving forward.*
- *John Rigney appointed Josh Switzer & Nicki Johnson to the Budget Committee*
- *John Rigney appointed Nicki Johnson, Sandy Wolford and Laura Hebrock to the By Laws Employee Handbook Committee*
- *The board approved a credit card for Heather Cundiff for small purchases and travel expenses. Motion made by Josh Switzer and 2<sup>nd</sup> by Laura Hebrock.*
- *John Rigney appointed Nicki Johnson, Sandy Wolford and Laura Hebrock to the Advertising/Marketing Committee.*
- *The Board approved to purchase Quickbooks for Heather Cundiff to use. Nicki Johnson made the motion and Josh Switzer 2<sup>nd</sup>.*
- *The Board approved Heather Cundiff to purchase The Canvas Design Software for use with marketing. Nicki Johnson made the motion and Sandy Wolford 2<sup>nd</sup>.*
- *The Board approved a \$300 membership for the KACVB. This will provide New Director Training and Networking possibilities. This group meets once a quarter. Nicki Johnson made the motion and Josh Switzer 2<sup>nd</sup>.*
- *Discussions were held about the 4<sup>th</sup> of July and it was agreed to attempt to book Sweet Fever with the same terms as last year. Made a few suggestions for the opening number (Buffalo Station) but are still working on booking. Josh Switzer made the motion and Sandy Wolford 2<sup>nd</sup>. Nicki Johnson is working on pricing for the fireworks.*
- *The Board approved booking a booth at the KY State Fair in the amount of \$475.00 Josh Switzer made the motion and Laura Hebrock 2<sup>nd</sup>. Josh made the suggestion to Heather Cundiff to look into what type of shirts or appropriate clothing to be worn at the fairs and to get pricing.*

**Meeting Adjourned. Josh Switzer approved 1<sup>st</sup> and Sandy Wolford 2<sup>nd</sup>.**

**Next meeting to be held March 17, 2020**