

Liberty Tourism and Convention Commission Meeting
1/9/25 Minutes
City Hall
Special Called Meeting

Vice Chairman, Meagan Klee called the meeting to order at 5:03 pm.

Others in attendance:

Commissioners Sandy Wolford, John Rigney, and Laura Hebrock. Director Heather Cundiff
Guests in attendance: Charlie VanLeuven with Casey County News.

Klee called for the reading of the Minutes from November 7th. Wolford made a motion to accept the minutes and Hebrock seconded the motion. All in favor, none opposed.

Klee called for last month's expense report to be received for filing.

Klee called for Cundiff to present the Directors Report.

Klee called for Cundiff to present Heather Cundiff presented the Year in Review Report.

Klee called for old business, The 3rd reading of the Bylaws were read.

Wolford motioned to accept the 3rd reading of the bylaws and Hebrock seconded the motion. All in favor, none opposed.

Cundiff discuss that the auditor informed that due to participation in CERS, their currency FY audit would cost an additional \$3,000 more than originally quoted. The board felt the amount was already accounted for in their contract labor budget for audits, no action taken.

Klee called for discussion of City flowers quote from Ridgetop Greenhouse. Now removing city hanging baskets and only doing landscaping of entrance signs, city hall beds, and veterans walls. Wolford made a motion to accept the quote of \$4,850.00 and use Ridgetop Greenhouse, Laura seconded. All in favor, none opposed.

Klee called for discussion of The Village Mural Grant application. Due to a lack of quorum if John Rigney were to abstain from voting, a mural committee agreed to meet and make a suggestion at the next meeting. Commissioners Laura Hebrock and Meagan Klee volunteered to use the application rubric and make a suggestion to the board. Cundiff will send all appropriate materials to them. No action taken.

Klee called for discussion of the Facade Grant application. Cundiff mentioned the application has been allowed to expire as of June 2024. With the need to renew the application and the need to address a zoning issue, the board discussed an addendum to the current application. Hebrock made a motion to renew the current application through June 2025 with the clarification- "Downtown as defined by City of Liberty zone, "town center" **as of July 1st 2022.**" To continue with the original budgeted amount of \$120,000 with \$25,905 remaining, allowing for approximately 5 more applications for the remainder of the fiscal year. Wolford 2nded. All in favor, none opposed.

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Klee called for the Salary Committee to present. As a representative of the Salary Committee, Wolford made a motion to go into executive session per KRS 61.810- Personnel. Hebrock seconded. All in favor, none opposed.

Hebrock made a motion to exit the executive session, stating no action was taken, and Wolford seconded. All in favor, none opposed.

Wolford presented the Salary Committee's recommendation for a raise for Director Heather Cundiff to the amount of \$59,000, effective January 1st, 2025. Rigney made a motion to accept the recommendation, and Wolford seconded. All in favor, none opposed.

The next meeting was set for February 6, 2025, at 5 PM at City Hall.

Hebrock made a motion to adjourn. Klee seconded. All in favor, none opposed.

Meeting adjourned.