

Liberty Tourism and Convention Commission
Regular Meeting
August 6, 2026, 5 PM EST, City Hall

Call to Order: Vice Chair, Meagan Foust, called the meeting to order at 5:09 PM ET.

Those in attendance: Commissioners Meagan Foust, Erica Turner, John Rigney, Elise Brown, and Director Heather Cundiff as well as Charlie Van Leuven (CCN). Guest James Driver from Dept of Social Security.

Guest: Driver presented a resolution to request authorization of referendum to establish social security coverage pursuant to section 218, SS act and KRS 61.460. He explained that the commission is established as a political subdivision of the commonwealth of Kentucky. Therefore, after joining the KPPA retirement system, the commission must execute a section 218 agreement in order to opt into social security coverage. Rigney made a motion to pass the resolution to request authorization of referendum, section 218, Brown seconded. All in favor motion carried.

Approval of Minutes: Minutes from June's Regular Meeting were presented. A motion was made by Turner, seconded by Rigney. All in favor – motion carried.

Treasurer's Report: The treasurer's report, created by the commission's CPA, Michelle Mullins, was presented for the record, noted as read.

Director's Report: The director's report was presented by Cundiff, for the record, noted as read. Packet attached. During the director's report, Cundiff added to her monthly report a section to reflect her current leave balances related to vacation, comp, sick days. Current balances being 45, 59.9675, and 55 respectively. In accordance with the newly passed personnel policies as of June's meeting, related to exempt employees, she requested payout of 30 days of comp time to reduce the excess balance. In the future, requests may be made to board chair/vice chair. With this being the first request of payout, it was noted in the record. Due to this already being passed in personnel policies, no motion was made.

Old Business:

Cundiff presented the form for opting in to Kentucky Public Pension Authority's sick leave program. While the commission voted to opt into the sick leave program on June 4th during the regular meeting, she noted that the form had one section they had not addressed: IN addition to the cost of the first six months of service, the agency elects to pay ____% of the cost for service in excess of the first 6 months of service pursuant to KRS 78.616 for each employee who retires after the effective dates of this resolution. Established personnel policies dictate that only 180 days of sick leave can accrue, marking 9 months of service credit. Turner made a motion that in addition to the first 6 months of service credit, the agency would cover 100% of

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the cost up to the 180 day maximum, dictated by personnel policies. Brown seconded. All in Favor, motion carried.

New Business:

Cundiff presented to the board new audit requirements for SPGE's, to take effect for Fiscal Year 2027 under KRS Chapter 65A. Under new audit requirements, SPGE's that remain under the \$500,000 would no longer do a 4-year audit but would engage in a 4-year attestation and annual financial statements. This reduces the financial burden for the commission and is difficult to engage in an independent audit, as finding auditors that will do these types of government audits is difficult. No motion made, information noted in the record.

Cundiff presented information about the Harvest and Haunts event that had been organized by the commission for the past two years. With the workload required for the event, the conflict with the successful Trail and Treat event, lack of volunteers to do both, she requested permission to no longer do the Harvest and Haunts event. Brown made a motion to not continue the event, Turner seconded. All in Favor, motion carried.

Cundiff presented a project proposal for christmas window painting, working with Tara Luster. The proposal detailed potential themed painting for 20-25 downtown businesses. Discussion was held, more information and background requested. No motion made.

Cundiff presented the quotes for 2026 for Blingle Christmas lighting, same exact setup as 2024 and 2025. It was noted that one section was paid by the city of liberty in 2024 but they chose not to continue, so the cost was picked up by the commission in 2025. Motion was made to continue to cover both areas, totaling \$13,420.00 by Turner, seconded by Rigney. All in favor, motion carried.

Next Meeting

The next **Meeting** will be on **September 3, 2026, at 5:00 PM EST at Liberty City Hall.**

A motion to adjourn was made by Turner, seconded by Brown, and approved. The meeting adjourned.